

HUDDERSFIELD LOCAL HISTORY SOCIETY – CONSTITUTION

(as revised and adopted at the Annual General Meeting on 31 October 2011).

1. Title

The organisation shall be known as the Huddersfield Local History Society – hereinafter referred to as “the Society”.

2. Objectives

- (a) To create a means by which people of all levels of experience can share their common interests in an informal way and to involve the people of Huddersfield and district in the discovery and enjoyment of their own history.
- (b) To gather information and experience on which all who are interested, including those responsible for courses in schools and further education, may draw to further their work.
- (c) To stimulate an awareness of the local heritage in the people of Huddersfield and district by arranging events.
- (d) To circulate information and a journal among members and from time to time to publish other publications for a wider readership.

3. Membership

- (a) Membership shall be open to individuals and organisations, on payment of an annual subscription and subject to Rule 4
- (b) Individual members, and one accredited representative of each organisation, shall be entitled to voting rights at general meetings, the opportunity to stand for office, notification of meetings and the receipt of regular information.

4. Subscriptions

- (a) Rates of subscription shall be fixed by the annual general meeting.
- (b) The financial year shall run from 1st August to 31st July.
- (c) Members in one financial year who have not renewed membership by the start of the following calendar year shall be deemed to have resigned.

5. Annual General Meeting

- (a) The Annual General Meeting shall be in October, 21 days’ clear notice having been given, and members shall be supplied with a form for nominations to the committee.
- (b) The functions of the Annual General Meeting shall be:
 - I – to receive the minutes of the previous year’s Annual general meeting
 - li – to receive the report of the Chair, Hon Treasurer and other committee members as appropriate
 - iii – to elect members of the committee as set out in rule 5 below
 - iv – to appoint one or more auditors
 - i – to agree subscriptions
 - vi – to receive and vote upon any proposals by members received at least fourteen days before the Annual General Meeting.

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6. Committee

(a) The committee appointed at the Annual General Meeting shall consist of:

Chair
Vice Chair
Secretary
Treasurer
Publications Secretary
and up to seven others.

(b) The committee shall have the power to invite to its deliberations whosoever it thinks appropriate to the objects of the Society; such persons shall not have voting rights.

(c) The functions of the committee shall be as follows:

- i – to administer day-to-day functions of the Society
- ii – to encourage the formation of working parties and sub-committees of Society members
- iii – to appoint working parties and sub-committees as considered appropriate
- iv – to organise from time to time events additional to the Annual General Meeting
- v – to authorise and arrange for the Society's publications
- vi – to encourage other publications which conform with the Society's objectives
- vii – to supervise the financial transactions of the Society
- viii – to make appointments to fill casual vacancies which may occur between Annual General Meetings

(d) A quorum of the committee shall consist of five members.

7. Extraordinary General Meeting

An extraordinary general meeting shall be called at the written request of at least 15% of the total paid-up membership, at least fourteen days' notice having been given.

8. Winding up

A decision to wind up the Society can only be taken by a properly convened meeting of members. Such a decision having been taken, any properties owned by the Society shall be donated to the Kirklees Metropolitan District Council Libraries and Museums Service or its successors and, after the discharge of all debts, any remaining monies shall be given to the Huddersfield Common Good Trust or its successors.